

# Norwich Dragons Hockey Club

## NDHC Policy on First Aid and Child Welfare Cover in Teams on Match Days



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#### Why?

NDHC have many under 18s playing for every team in both the men and women sections.

England Hockey recommend that each team has a designated and appropriately qualified person of responsibility at matches, as well as the players having access to appropriate first aid equipment. It doesn't necessarily have to be the captain however it might be beneficial if they are the constant member within a team.

#### About our Club Members

Many of our coaches play hockey on match days or manage teams. Coaches need to have undertaken first aid, DBS and Child Protection qualifications to be able to coach.

Some of our club members are also teachers. Teachers are qualified and experienced in child welfare issues.

Some other club members are also first aiders, perhaps because of their work or hobby.

Because the teachers, coaches and first aiders already have these qualifications, they could potentially act as first aiders and Child Protection leads for their particular team on match days.

#### What we will do.

At the start of the season, the captains will identify who in their team is a coach or, through their occupation or other volunteering activity, have the required qualifications.

These individuals will be contacted to ascertain:

- Are they likely to play more than half of the games in a season (going by previous seasons)?
- Would they be willing to take on the role of first aider or the person responsible for Child Welfare for the team on match days?

At least two individuals will be allocated these roles per team.

Half way through the season, at Christmas, captains will be contacted to ascertain if those team members appointed to these roles are still in that particular team and have played at least half of the matches so far that season. If the answer to those questions is no then the process as outlined above will be completed again.

Captains will also make the Welfare Officer aware if an appointed person leaves the club, does not play regularly or has changed teams.

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The people who are appointed these roles do not need to be committee members or the captains or vice captains. They need to fulfil the two criteria listed above.

The first aiders who do this role in the teams will need to be England Hockey CRB checked.

If no team member with suitable qualifications...

If a particular team is light on members who can undertake these roles, then a team member or two will be asked to gain these qualifications.

As the club needs people to undertake these roles, NDHC will fully refund the cost of these courses on confirmation that the qualifications have been successfully completed (by providing the treasurer with the certificate of completion)<sup>1</sup>.

What the roles will be required to do:

**First aid role:** you would be willing to help an injured player if you can, applying the necessary emergency first aid that you are qualified to administer. If a significant injury, you should note down what happened, who it happened to, how it happened and what the treatment or advice was to go in the accident book. You should not put yourself at risk.

**Welfare role:** you will effectively keep an eye out for the Young Dragons in your team and advise the Captain if anything occurs that needs to be considered from a welfare perspective. Any significant issues which arise must be reported to Natalie Beal or Angela Murgatroyd using the details given below, with details as to how the situation was dealt with. You should not put yourself at risk.

Natalie Beal - 07828 804518 or [nat\\_beal@hotmail.com](mailto:nat_beal@hotmail.com)

Angela Murgatroyd - [angelam720@gmail.com](mailto:angelam720@gmail.com)

### Captains

Captains will be required to undertake an England Hockey DBS check and, on completion, will be refunded the cost of this<sup>2</sup>.

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<sup>1</sup> See Protocol for Refunding Qualifications and Courses.

<sup>2</sup> See separate policy for Captains.